

**LEGAL NOTICE OF OPPORTUNITY FOR REQUEST FOR PROPOSALS TO PROVIDE  
MEDICAID NON-EMERGENCY TRANSPORTATION CLIENT SERVICES IN BELMONT  
COUNTY, OHIO**

The Belmont County Department of Job and Family Services (BCDJFS) in coordination with the Belmont County Board of Commissioners (Commissioners or County) is accepting sealed bids until **9:30 AM on Wednesday, October 2, 2024** from medical transportation organizations to provide Medicaid Non-Emergency Transportation (NET) for eligible clients in Belmont County. Invitations to bid with instructions and conditions for bidding are available from the **Belmont County Department of Job and Family Services, 68145 Hammond Road, St. Clairsville OH 43950**. Interested parties may request the Invitation to Bid normal agency business hours, Monday through Friday 8:00 AM-4:00 PM. **Questions regarding this legal notice or requests for the bid packet may be directed to Jeffery Felton, Director at 740-579-0279 or to Jack Regis, Jr., Fiscal Administrator at 740-579-0328**. The bid(s) will be awarded to the organizations that meet the bid criteria and are willing to provide the services at the lowest and best rate as determined from the bid(s) received and subsequent review. More than one (1) proposal may be accepted. Bidders must meet the qualifications outlined in the Invitation to Bid (ITB). BCDJFS reserves the right to reject any and all bids.

**PROSPECTIVE BIDDERS ARE REQUIRED TO ATTEND A MANDATORY BIDDER'S CONFERENCE ON TUESDAY, SEPTEMBER 24, 2024, AT 10:00 AM AT THE BCDJFS, 68145 HAMMOND ROAD, ST. CLAIRSVILLE OH 43950. FAILURE TO ATTEND THIS CONFERENCE WILL RESULT IN THE REJECTION OF A SUBMITTED BID.**

Interested bidders must bid on the specifications outlined in the ITB which, generally, is for NET services for eligible Belmont County Medicaid clients. Contracts are awarded based on the full calendar year and providers are expected to provide NET services for the entire contract period with transportation to and from medical facilities and providers in the tri-state area. In addition to ITB guidelines, the bidder must also provide all necessary information verifying vehicle and employee safety, training certifications, employee criminal background checks and driver abstracts, employee health information, liability insurance information, proof of coverage of Ohio Worker's Compensation coverage, ability to follow and adhere to public transportation safety guidelines including regulations to address public health emergencies and pandemic regulations as well as other business licenses as applicable and relevant.

The County is interested in contracting on an annual basis for these services with the ability to extend the contract for two (2) additional years of service at the same rate as specified in the first-year contract. The potential contractual period will cover calendar years 2025, 2026, and 2027. **Bidders will be required to meet other regulations for government contracting and adapt to state and federal policy regulations that may change during the contract period(s). See the ITB.** The successful bidder(s) will be known as the Vendor in the resulting contract from the ITB.

The bid opening will be on **Wednesday, October 2, 2024, at 9:30 AM at the Belmont County Courthouse, Commissioners Office**, during the normal business of the County Commissioners regular weekly meeting agenda.